

**Philadelphia Redevelopment Authority**  
**Environmental Consulting Services Request for Proposals**  
**Questions and Responses – February 5, 2019**

- 1. What is expected value of this contract? If unknown, historically, what has been the approximate value of similar contracts?**

It is anticipated that the contract amount will have a compensation amount not to exceed Three Hundred Thousand Dollars (\$300,000). The maximum compensation amount, and any amendment thereto, is subject to approval by the Philadelphia Redevelopment Authority ("PRA") Board of Directors.

- 2. What percentage of site reviews are anticipated to be in or move to Phase II Assessments? If unknown, historically, approximately what percentage of site reviews have moved to Phase II assessments?**

Unknown.

- 3. Has there been a previous iteration of this contract? If so, who was the most recent firm to hold this contract?**

No.

- 4. Please confirm that the M/WBE utilization goals are 35% utilization of Minority/Woman/Disabled small business enterprises.**

The City of Philadelphia's overall goal for M/W/DSBE utilization for all contract types is thirty-five percent (35%). Contracts that require an Economic Opportunity Plan ("EOP") will establish goals based on the actual opportunities available and will require contractors to demonstrate a good and best faith effort to meet or exceed those goals.

- 5. Please confirm that the M/WBE utilization goals will be applicable even if all tasks where Phase I ESA (i.e., site reviews did not progress to Phase II).**

Utilization goals are applicable any time a subcontractor is retained.

- 6. Must Minority/Woman/Disabled small business enterprises be certified by the City of Philadelphia or would another certifying body be acceptable?**

M/W/DSBE businesses must be listed on the City of Philadelphia's Office of Economic Opportunity's business registry. The City accepts certifications from a number of certifying bodies listed here <https://www.phila.gov/documents/certification-agencies-for-minority-women-disabled-owned-businesses/>.

- 7. Is this RFP a re-bid of an existing contract that is approaching expiration?**

No.

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**8. Which firm or firms have held this contract over the past two procurement cycles?**

Not applicable.

**9. What is the approximate dollar value of assignments awarded under the existing/previous contracts annually for the past five years?**

Not applicable.

**10. Regarding Item #6 on the Philadelphia Tax Status Certification Request form, are we to list only properties owned within the City of Philadelphia, or all properties owned by our firm, including those owned in other states and other counties?**

Only properties located within the City of Philadelphia should be listed.

**11. Is this a new contract?**

Yes.

**12. If not a new contract, who is/are the incumbent(s)?**

Not applicable.

**13. Does the contract have a ceiling dollar value?**

See Response to Question No. 1, above.

**14. What is the agency's annual budget for environmental services support?**

None.

**15. How will the proposals received be rated? What are the weightings for the evaluation and selection criteria noted in the RFP?**

The evaluation and selection criteria is identified and provided in the RFP.

**16. Will PRA award one contract, or possibly multiple contracts to bidders deemed qualified?**

As stated in the RFP, the PRA reserves the right to award one or more contracts as it sees fit.

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**17. We did not notice any information relative to the scope of the anticipated services.**

**a. Are you considering this to be a City wide contract?**

This contract involves properties located within the City of Philadelphia, only.

**b. What is your budget for this particular contract?**

See Response to Question No. 1, above.

**c. Can you provide an estimate on the number of properties for which services will be required?**

Unknown at this time.

**d. Can you provide some idea of the types of properties for which these services will be required?**

This could involve any property located within the City of Philadelphia, which may include commercial, industrial, mixed-use, garden or residential properties.

**18. In order to provide a quality response, we must determine the level of expertise required and the staffing required.**

**a. Do you anticipate they will be small residential types of properties for redevelopment?**

**b. Larger industrial/commercial properties?**

**c. Or a mix of both?**

This could involve any property located within the City of Philadelphia, which may include commercial, industrial, mixed-use, agricultural or residential properties.

**19. Will there be one contract awarded for the services or will there be multiple contracts awarded?**

**a. If there are multiple contracts, how will the decision be made on distributing the work?**

See Response to Question No. 16, above. If multiple contracts are awarded, the PRA will distribute assignments based on expertise, experience and capacity.

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**20. The insurance requirements are fairly hefty for a small firm. Can they be amended or adjusted based on our firms role in the contract? Ie. As the prime consultant on a team or as a subconsultant?**

Insurance requirements apply to prime contractors and subcontractors and are set forth in the RFP. As stated in the RFP, if, for any reason, you cannot comply with the insurance requirements, please provide the reasons for your inability to do so in your response and the PRA will consider any deviations from the insurance requirements on a case-by-case basis.